



GUELPH POLICE SERVICES BOARD

By-law No. 165 (2020)

Being a By-law to Permit Delegation of Authority to the Chair and Vice-Chair During the State of Emergency Declared for the Province of Ontario due to the COVID-19 Pandemic Crisis.

WHEREAS, a Police Services Board may, by By-Law, make rules for the effective management of the police service under section 31(6) of the *Police Services Act*, R.S.O. 1990 c.P.15 and amendments;

AND WHEREAS, it is deemed appropriate to make and establish rules governing the proceedings of the Guelph Police Services Board, pursuant to the *Police Services Act* R.S.O. 1990 c.P.15 and amendments;

AND WHEREAS, a State of Emergency was declared by the Province of Ontario on March 17, 2020 due to the COVID-19 Pandemic Crisis and by the City of Guelph on March 26, 2020;

AND WHEREAS, on March 28, 2020 the Ontario government issued an Emergency Order in Council (80-2020) under the *Emergency Management and Civil Protection Act* to prohibit organized public events and social gatherings of more than five people, effective immediately;

AND WHEREAS, there may be situations during the COVID-19 Pandemic Crisis where a Board decision is required for an urgent and operationally necessary matter;

THEREFORE, the Guelph Police Services Board enacts as follows:

- 1) The Guelph Police Services Board delegates its authority to the Chair and Vice-Chair to authorize, approve, award, execute agreements or otherwise permit requests from the Chief of Police within the parameters that are described below where such authorization, approval, award, execution or permission is deemed, by the Chair and Vice-Chair, to be urgent and operationally necessary to ensure the ongoing operation of the Guelph Police Service, and cannot wait until the next regularly scheduled Board meeting:
 - a) the acquisition of goods or services in accordance with the City of Guelph's Procurement Bylaw and the Guelph Police Services Board Financial Policy BD-01-001, including non-competitive procurements, where the value of the goods or services exceeds the

- authority of the Chief of Police under the Procurement Bylaw;
- b) agreements, including indemnification clauses; and
 - c) appointments made under the *Police Services Act* and any agreements or authorizations required to facilitate those appointments;
- 2) The Chair and Vice-Chair shall be required to report, in writing, the exercise of their delegated authority at the next regularly scheduled meeting of the Board; and
- 3) The Board's delegation of authority, as set out in items 1 and 2 of this by-law, shall be in place until the end of the State of Emergency, or until such time that the delegation of authority is repealed by the Board.
- 4) This by-law comes into force on April 9, 2020, effective immediately

PASSED this 9th day of April, 2020 at the City of Guelph, Province of Ontario.



Don Drone, Chair,
Guelph Police Services Board



Cheryl Polonenko, Executive Assistant,
Guelph Police Services Board